

भारत सरकार / Government of India
स्वास्थ्य एवं परिवार कल्याण मंत्रालय / Ministry of Health and Family Welfare
स्वास्थ्य सेवा महानिदेशालय / Directorate General of Health Services
अखिल भारतीय भौतिक चिकित्सा एवं पुनर्वास संस्थान
ALL INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABILITATION
हाजी अली, के. के. मार्ग, महालक्ष्मी, मुम्बई – 400 034.
Haji Ali, K.K.Marg, Mahalaxmi, Mumbai – 400 034.

संदर्भ सं./Ref.No.: स्थापना/ Estt/Horticulture & Wet /Mangt./417

दिनांक / Dated : 31/01/2021

SHORT NOTICE QUOTATION

SEALED QUOTATIONS ARE INVITED FOR DRY WASTE, HORTICULTURE AND WET WASTE MANAGEMENT IN AN ENVIRONMENT FRIENDLY MANNER.

1. It is proposed to engage an agency for Dry Waste, Horticulture & Wet Waste Management which includes daily collection, segregation, management of dry waste and wet waste and composting in the area provided. Waste from workshop like (Plaster of Paris, leather etc.) will also have to be segregated & managed by the agency.
2. The Annual Rate Contract will be valid for the period of One year from the date of acceptance of contract.
3. Bidders shall furnish, as a part of its bid, following documents, establishing the bidder's eligibility to bid:-
 - i. Income Tax return acknowledgement for the last three years from concerned Ito, (Income Tax Officer). **(MSME & startup exempted)**
 - ii. Tax /VAT registration certificate for the last three years from the concerned STO, (Sales Tax Officer) along with GST Registration.
 - iii. The vendor should have work experience regarding Dry waste, horticulture & wet waste management at preferably a Government organisation and should submit proof of the same. **(MSME & startup exempted)**
 - iv. BMC authorization for waste collection/segregation & disposal should also be furnished.
 - v. The Quotation should be in sealed envelopes subscribed as **"QUOTATION FOR DRY WASTE, HORTICULTURE AND WET WASTE MANAGEMENT IN AN ENVIRONMENT FRIENDLY MANNER"** at AIIPMR addressed to the "Director, All India Institute of Physical Medicine and Rehabilitation, Haji Ali Park, Mumbai – 400 034" and to be dropped in quotation Box available with Establishment Section on or before 03.30 P.M. **26/02/2021.**

Scope of Work :

1. Complete solution shall be provided by the vendor for Dry waste, horticulture & wet waste management starting from wet waste converted to compost and final disposal of all the by products. Dry waste materials including plastic, plaster of Paris, leather etc also to be segregated & disposed off in an environment friendly manner and as approved by BMC. Wet & Dry wastes will be given to the vendor at designated location. The contractor will work in Co-ordination with the existing housekeeping staff. The contractor should undertake to provide all technical help like supply of materials including the enzymes charges, any other chemicals, tools etc. which will be required for composting.
2. To handle the dry waste, horticulture & wet waste in a separate manner (wet, dry and hazardous) at all stages of collection, transportation and temporary storage.

...2/-

4. In order to carry out all the above activities, the Service Provider needs to undertake the following responsibilities.
 - i. Deploying required number- push carts, requisite work force, consumables, and conservancy materials
 - ii. Employing the requisite number of contract workers.
 - iii. Keeping the required number of workers on reserve to be deployed in the instances of the absenteeism by the workers.
 - iv. Regularly disbursing monthly wages to the employees.
 - v. Providing the required sets of Protective Gear to the workers and supervisors with proper identification and insuring that the employees were the Protective Wear all the time while on duty.
5. The contractor shall arrange identity cards & uniforms for the personnel deputed to work in the plant so that they are identifiable and are permitted to enter the premises.
6. Shredding / compacting of waste & appropriate packaging for disposal.
7. Land shall be provided for setting up of the composting unit by environment friendly manner.
8. Electrical & water connection if required will be given.
9. Vendor should provide complete solution including man power, Material collection/ Segregation/ Disposal/ composting of waste.
10. Technology on which the composting is based should be in a natural way.
11. The service provider is required to makes suitable arrangement to recycle the dry and wet waste using systematic methods. The waste should not be indiscriminately dumped anywhere either inside or outside boundaries of the Institute. The service provider is further required to submit monthly report to the authority on how the dry waste is finally disposed for recycling with suitable contractual / sales information.

NOTE :

- i. Quotation signed with name & designation of authorized signatory will only be valid.
- ii. Quotations should be valid for the period of one year from date of Acceptance.
- iii. Revision in rates will not be allowed in any circumstances for the period of one year, except for GST rate.
- iv. Advance payment of the bill will not be made.
- v. Payment will be made quarterly against pre-receipted bill in triplicate.
- vi. Successful bidders after evaluation will have to submit Security Deposit of 5% of the total project cost in the form of Demand Draft in favor of the Pay and Accounts Officer, MHFW, Mumbai. **(MSME & startup exempted)**
- vii. Sealed quotation duly completed in all respect alongwith EMD of Rs.10,000/- to be paid in the form of Demand Draft of any nationalized bank in the favor of Pay and Accounts Officer, MHFW, Mumbai. **(MSME & startup exempted)**
 - a. All bidders are instructed to inspect the site before bidding.
 - b. Any other information you may require in this matter can be obtained from this office from Monday to Friday between 9.30 a.m. to 3.00 p.m.

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Bid Criteria :

The Bid selection will be on the basis of combined Quality cum Cost Based Selection. The Bidders have to submit their financial quote as lump sum amount for the total project for one year in INR to carry out all the activities as detailed. In the quotation the Price should be inclusive of all applicable taxes.

Service Agreement : The Authority will enter into an all-inclusive Service Agreement with the Successful Bidder

Payment for the Services :

- i. As this is a lump-sum contract for all activities (machinery, Operations & maintenance, fuel charges, workforce and conservancy materials etc.) the Bidder is expected to quote one single price, as the Bid Price for all the activities including the contractor premium / margin, for the total project period of One year.
- ii. The Authority will pay the agreed upon Bid Price in 4 equal quarterly instalments. The quarterly instalments will be paid after deducting the applicable penalties for non-achievement of service level performance.
- iii. The contract can be terminated at any time if services are found unsatisfactory by the Director giving one month notice. The service contractor can terminate the services by giving 3 months notice.
- iv. In case of satisfactory services & as per discretion of the Director the contract can be extended for one more year at the same terms and conditions.

Penalty Clause for Non-Performance of Duties

1. In case of non-compliance with any aspect of work as mentioned above (in scope of work) will lead to application of Penalty OR
If waste is not collected/ segregated daily or if it accumulates leading to unhygienic conditions penalty will be imposed.
2. Penalty will be 1% of calculated monthly bill per incident upto a maximum limit of 10% of the monthly bill.
3. Imposition of more than 3 penalties can lead to termination of services.

Sd/-

Dr. Shefali Gupta
Spl. Gr.I (Radio-Diagnosis)